

2024

Leagues Scheduled for Certification

Date: Saturday, June 15th

**Location: Flowing Wells Junior High
4545 N. La Cholla Blvd,
Tucson AZ 85705
Cafeteria**

TIME	LEAGUE NAMES			
1:00pm	Tucson Mountain	Flowing Wells	CDO	Thornycroft
2:00pm	Marana	Oro Valley	Continental Ranch	Sabino Canyon
3:00pm	Canyon View	Western	Tanque Verde	

CERTIFICATION PROCEDURES

Tournament Team Packet:

- **Boundary Map from DataCenter to be Certified**
 - ✓ The map must be printed from the Little League DataCenter and signed by the President of the League and the District Administrator
- **Tournament Combined Team Certificates**
 - ✓ If your team has players from another league you will need to have the Little League Tournament Combined Team Certificate in order for that player to be certified
- **Tournament Affidavit - Two copies of Tournament Team Affidavit are required. (1 Copy for Team, 1 Copy for DA Records)**
 - ✓ All Tournament Affidavits will be filled out via the DataCenter.
 - ✓ **Signed by the President, Player Agent and team manager.**
 - ✓ Regular Season Team information is complete, including number of games played.
 - ✓ Manager/Coach Information is completed; including Regular Season Team is listed.
Note: Manager will sign at Manager's meetings.
 - ✓ Player's information must be completed. All documents should be in the same order as the names appear on the Affidavit.
 - ✓ **Medical Release Form**
 - ✓ **Player Verification Form**
 - *If Signed by DA from prior year the form must have the three proofs of residency attached*
 - *If the player does not have a completed form the following will be needed:*
 - **Original Birth Certificate** - Verify DOB to original Birth certificate and check League against Age chart. Once the form is signed the league is to return the Birth Certificate. Copies or Originals are **NOT** required with the player documents book.
 - **Copies of Proof of Residency Documents –**
 - Three proofs of residency (1 from each category) are required to be in force during February 1st 2023 till February 1st 2024. If the documents do not have dates within these parameters they will not be accepted.
 - School Enrollment Form – If the player is proving residency with school enrollment the School Enrollment Form must be presented and filled out showing the player was enrolled prior to October 1st 2023.

- **II(d) Waiver –**
 - If the player has a 2D waiver to prove residency the waiver must be indicated on the Player Verification form and the complete 2D waiver (Including the three proofs or school enrollment form from the old address within your league from the year the form was signed) must be attached to prove residency.
 - ✓ **Team Code & Games played** - Verify number of games played is 8 or more to games played by team
- Staff will enter initials, in “District Approved” box, for All Certified Players, on ALL copies. Make sure that each affidavit has a Pitching record attached.

CERTIFICATION PROCEDURES:

TOURNAMENT TEAM CERTIFICATION OVERVIEW:

- a. The Affidavit packages are submitted for verification at the Certification Meeting. District Staff will check and verify all documents for each player. If the player is Certified OK, the District Staff person will initial the “District Approval” column for approval on the affidavit for that player.
- b. In the event a Player is unable to be Certified at the Certification Meeting, that player **WILL NOT BE ALLOWED TO PLAY UNTIL ALL REQUIREMENTS ARE MET.** No Initials will be entered on the Affidavit for that player. The player may be certified later, before the player’s first game by a District Staff Member.
- c. **League President / Player Agent**, will present the Affidavit forms to the DA after the District Staff has Certified all teams. DA will sign the affidavits; one copy for District files; one copy for the Manager.

Note 1: Replacement players have the same Certification Requirements as original roster players.

Note 2: If the advances to the next level of tournament play, the affidavit and all required documents will be reviewed by tournament staff at each level of tournament play. The Affidavit form will be signed and certified by the Tournament Director for each level..

Note 3: If League does not provide required documents for at least NINE players, the team will NOT be Certified, Affidavits will be returned to the league. Affidavit with required documentation will have to be presented at a later date !